



HEADTEACHER  
MR GLYN POTTS MBE DL

15<sup>th</sup> June 2023

[ADDRESS BLOCK]

Dear [PARENTAL SALUTATION]

**Ref: Parents information evening Wednesday 5<sup>th</sup> July 2023 16:30-17:30**

The evening is for parents and carers only and gives you an opportunity to meet relevant staff, including Year 7 Year Leader, Pastoral and Academic Support Staff, SEND staff and Assistant Headteacher for Key Stage 3, and ask any questions you may have. Due to restrictions on space, there is only capacity for each family to being **2 adults or one adult and one child** who is attending Newman in September.

The evening will start with an address by the Head Teacher Mr Potts, followed by an introduction from Mrs Foley and meeting the Leader of Year 7. This will last approximately 30 minutes. You will then have an opportunity to visit our marketplace stalls in a central place, this will be an opportunity to look at our offer which includes:

- Pastoral support
- Literacy support
- Numeracy support
- Catholic Life of the college
- Special Education Needs
- Mental Health and Well-Being
- Uniform
- Academic support

During transition days pupils will be placed into 12 groups, **please ensure you share this group number with your child, for the transition days 5<sup>th</sup> and 6<sup>th</sup> July**. These groups are not their form groups for September. Form groups and form tutors for September will be sent out to you week commencing 10<sup>th</sup> July 2023.

There will be no parking on site as staff will still be in the building. Please make use of the carpark at San Rocco on Broadway and walk down to the College.

We look forward to seeing you on Wednesday 5<sup>th</sup> July. We will also share with you how they got on during the transition days with a photo montage.

Yours sincerely,

Mrs N Foley  
Assistant Head Teacher  
KS3 and Transition

Enc.



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